

Gale General OneFile

SEARCH TIPS

Check **search mode** (under search box) is appropriate – 'keyword' is the most fail-safe.

Start from *Basic Search* using **keywords** to find a **relevant** article, note related **subject** heading(s), then **rerun search** using relevant headings.

Relevance sorting is not available if any 'wildcards' (eg. *) are used.

Browse through subject headings to search on

Check if a specific title is in GOF

Use **AND** to include all terms in search
Quote marks ("...") for phrases
Asterisk (*) to stem words

Select search mode: **Keyword** best first option; use *Entire doc* if few results emerge; *Subject* only if aware of subject headings used

Only results for highlighted 'tab' display - click on other tabs to see each set

Select for Relevance ranking - better for evaluating a search

Subject headings: select to rerun a more precise search

Print, email to your inbox, or download...

Set up alerts for new articles on this search

Narrow search to a specific document type